

GRANTS ADVISORY PANEL
Preliminary Application Review Meeting Minutes
March 1, 2013
Charles County Government Building
La Plata, Maryland

Members present: Earle Knapp, Heather Zeolla, Sandy Washington, David Williams, and Kim Bender – Recording Secretary. **Members absent** – no other members of the Advisory Panel were part of the this Preliminary Group

Meeting called to order 10:05 a.m.

Kim informed the Panel members that the Humane Society has been removed from the application process along with the funding they received in FY13, \$58,200.

Discussion on the training, it is not indicated on the application, not on the required list of documents nor indicated on the website. Agreed Christmas in April be considered.

Reviewed the returned applications list.

Discussion and clarified the date for the audit and 990 on applications and being consistent. Confirm removing Lions, Hospice, and Catholic Charities.

Discussion on 990 not being signed, removed New Horizons.

Discussion on request over \$100,000, confirmed it is fine, WCCA remains.

Discussion on how to proceed with the returned applications. Deborah Hudson was asked to join the meeting, she recommended sending an email to the Commissioners to ask if they want it presented in open session. Also, to suggest sending letters requesting to submit missing data or to reject the applications indicating he Panel recommends rejecting the applications. Deborah will send an email.

Conclusion

Reviewing 20 applications and returning 15 applications.

Deborah Hudson sending an email to Commissioners for agreence.

Meeting adjourned 12:00pm

Approved on 7-17-13



Earle Knapp, Chair