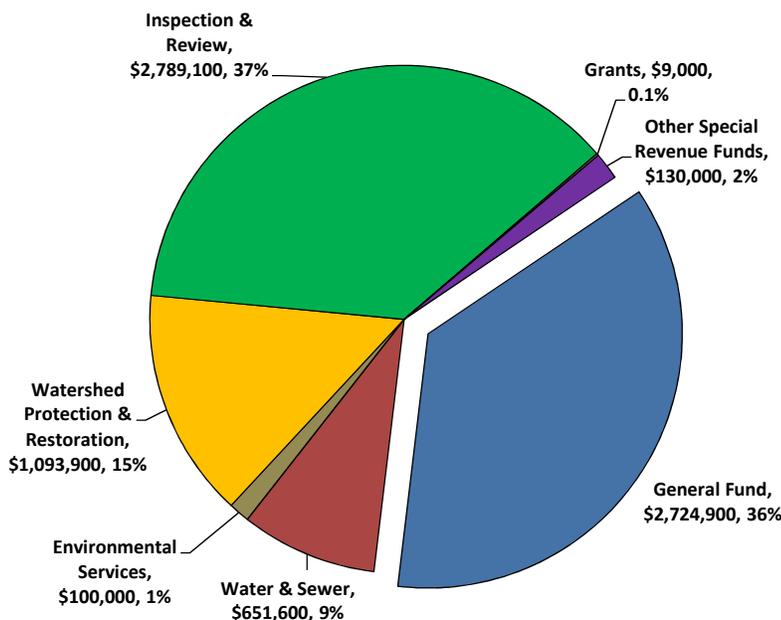
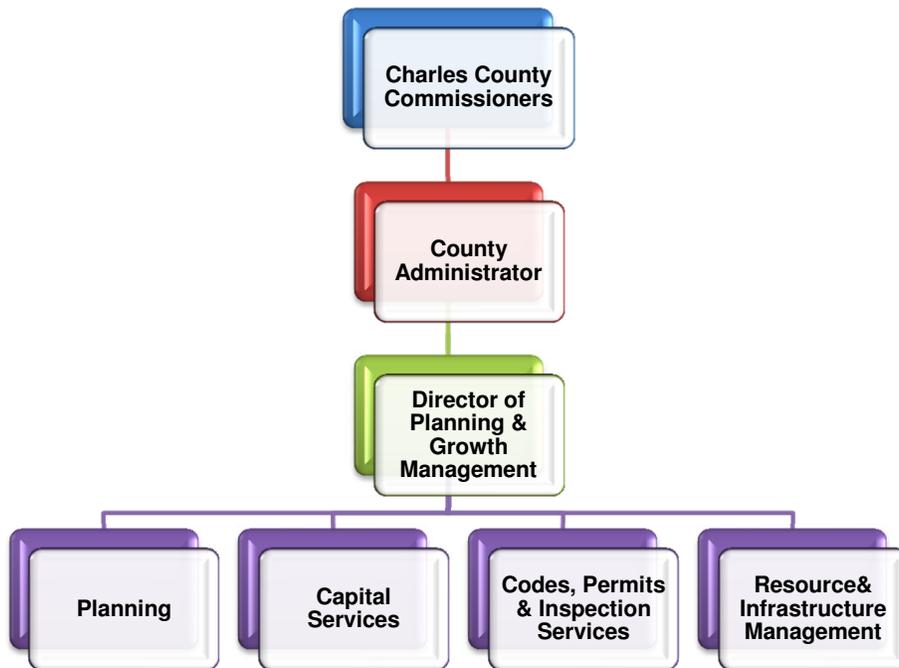


Planning & Growth Management Summary

Peter Aluotto, Director of Planning & Growth Management
 Mailing Address: P.O. Box 2150, La Plata, MD 20646
 Physical Address: 200 Baltimore St., La Plata, MD 20646
www.charlescountymd.gov/pgm/welcome

301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2012 Actual	FY2013 Adopted	FY2014 Request	FY2014 Adopted	\$ Change from FY2013	% Chg.
Personal Services	\$1,727,788	\$1,817,700	\$2,081,500	\$1,965,600	\$147,900	8.1%
Fringe Benefits	562,976	551,700	659,100	603,900	52,200	9.5%
Operating Costs	39,342	48,200	82,000	59,800	11,600	24.1%
Transfers Out	61,120	60,200	91,900	95,600	35,400	58.8%
Total Expenditures	\$2,391,227	\$2,477,800	\$2,914,500	\$2,724,900	\$247,100	10.0%
Revenues	\$562,393	\$612,600	\$714,600	\$714,600	\$102,000	16.7%
Total Expenditures as % of Budget:	0.7%	0.8%	0.8%	0.8%		

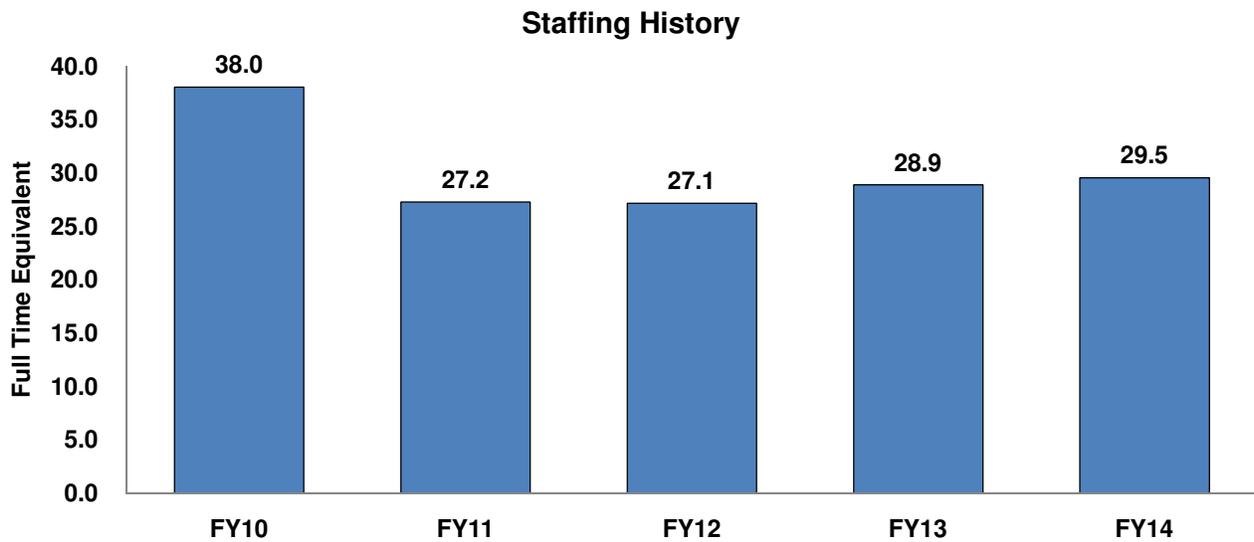
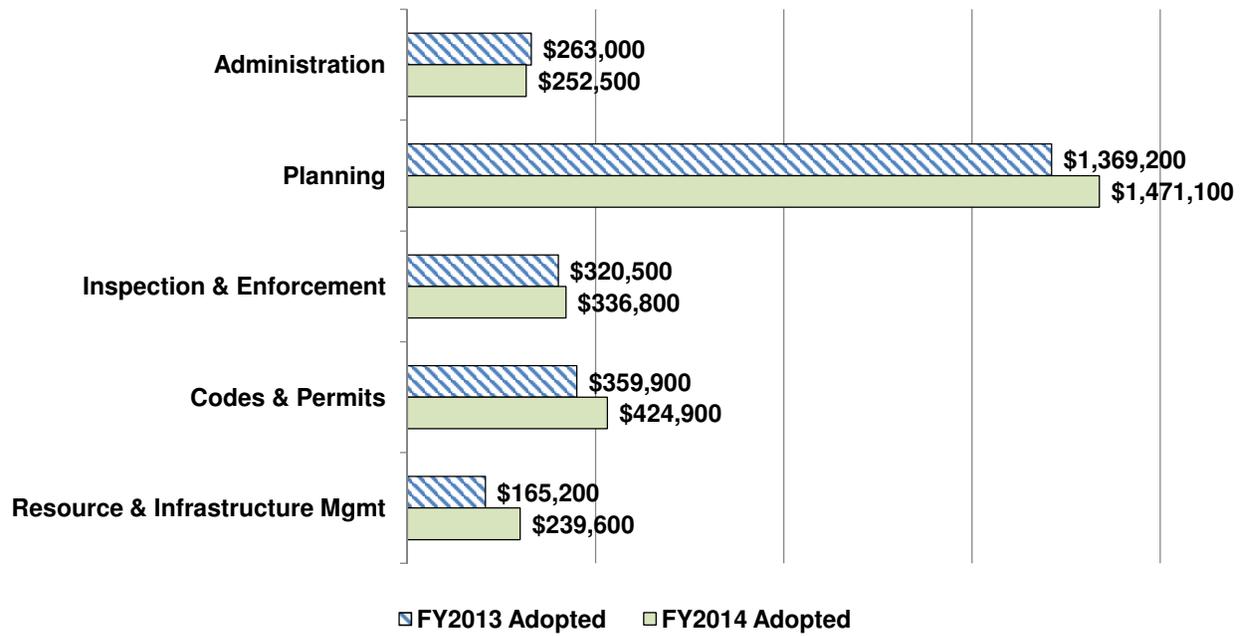


TOTAL DEPARTMENT BUDGET \$7,498,500

(Totals for funds other than the General Fund exclude transfers-in from the General Fund and debt service payments.)

As indicated by the graph, the Department of Planning & Growth Management is allocated through several different funds.

Planning & Growth Management Expenditure and Staff History



Positions by Program:	FY10	FY11	FY12	FY13	FY14
Administration	4.1	2.6	2.6	3.2	2.2
Planning	17.4	15.9	15.8	15.7	15.7
Inspection & Enforcement	7.2	3.5	3.5	3.5	3.5
Codes & Permits	6.3	3.8	3.8	4.9	5.9
Resource & Infrastructure Mgmt	3.1	1.5	1.5	1.7	2.4
Total Full Time Equivalent	38.0	27.2	27.1	28.9	29.5

Planning & Growth Management

Department: Planning and Growth Management 01.07.06
Division\Program: Administration Fund: General
Program Administrator: Peter Aluotto, Director of Planning and Growth Management
www.charlescountymd.gov/pgm/welcome

Expenditure Category	FY2012 Actual	FY2013 Adopted	FY2014 Request	FY2014 Adopted	\$ Change from FY2013	% Chg.
Personal Services	\$228,811	\$198,000	\$184,300	\$190,900	(\$7,100)	-3.6%
Fringe Benefits	70,287	60,000	53,300	54,300	(5,700)	-9.5%
Operating Costs	4,014	5,000	7,300	7,300	2,300	46.0%
Total Expenditures	\$303,113	\$263,000	\$244,900	\$252,500	(\$10,500)	-4.0%

Baseline Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** are decreasing due to the reallocation of the Office Associate position to the Codes & Permits Division which is partially offset by a 2% COLA effective with the first full pay in July to eligible employees and a merit based on performance on the anniversary date.

Description:

The mission of the Department of Planning and Growth Management is: "To provide the citizens of Charles County an effective and economical infrastructure through planning, design and construction of facilities, roadways, water and waste water systems as described in the County's Comprehensive Plan. This shall be accomplished in a timely, efficient and courteous manner with dedication and quality service in cooperation with various departments within Charles County Government". Supporting the mission of PGM are various policies which provide a comprehensive approach to the orderly planning and development of infrastructure within Charles County.

Using these policies, the Administration Division provides continuous evaluation of infrastructure needs and implements standards through updates to comprehensive plan, ordinances, policies, and procedures; maintain high standards of personnel efficiency and expertise to guarantee performance consistent with specialized obligations; develop and maintain a continuous program of education, promoting the most efficient use of the resources of the County pertaining to planning and growth management, the land necessary for roads, water and sewer, and facilities improvements, while emphasizing the socioeconomic values of comprehensive land development and programming; improve recruitment and retention as another area of emphasis in developing a top flight staff.

The responsibilities of the Administration Division include: bonds and developer agreements; budget administration; customer relations; department's coordination with Citizens Liaison Office; maintenance of department's central file room; dedication of roads, water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; develop programs and procedures; grants administration; personnel administration; petition process administration; short and long range planning, approval of record plats and utility permits. Patapsco water supply; water conservation program; water & sewage plan; technical support; WSSC water interconnection negotiations; allocation; consent orders; pretreatment program; sludge management program; Mattawoman failing septic areas; new facilities feasibility; Inflow & Infiltration program; and the Pisgah residential well installations.

Positions:

<u>Title</u>	<u>FY10 FTE</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>
Director of PGM	1.0	1.0	1.0	1.0	1.0
Assistant Director of PGM	1.0	0.0	0.0	0.0	0.0
Property Acquisition Officer	1.0	1.0	1.0	1.0	1.0
Administration Manager	1.0	1.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Office Associate III	1.0	0.0	0.0	0.0	0.0
Office Associate II	1.0	1.0	1.0	1.0	0.0
Total Full Time Equivalent	7.0	5.0	5.0	5.0	4.0
Allocated to Inspection & Review Fund	(1.0)	0.0	0.0	0.0	0.0
Allocated to Capital Projects	(0.2)	(1.1)	(1.1)	(0.8)	(0.8)
Allocated to W&S Fund	(1.8)	(1.4)	(1.4)	(1.1)	(1.1)
Net Cost to General Fund	4.1	2.6	2.6	3.2	2.2

Planning & Growth Management

Department: Planning and Growth Management 01.07.06
Division\Program: Administration Fund: General
Program Administrator: Peter Aluotto, Director of Planning and Growth Management

Objectives & Measurements:	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
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Bond Activity

Objective: to assure if developers default on their projects that the County has funds necessary to complete the project in accordance with County local ordinances and regulations.

Number of Activity	219	172	194	190	200
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Developer Agreements

Objective: to assure that Developer Agreements are processed in a timely manner and along with the County Attorney's Office, represent the legal contract between the County and the Developer to make certain improvements in accordance with the County Ordinance and Regulations.

Developer Agreements Completed	16	15	28	22	25
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Property Acquisition Req. (other than PGM)	85	97	128	113	113
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Department: Planning and Growth Management 01.07.19
Division\Program: Planning Fund: General
Program Administrator: Steven Ball, Planning Director

www.charlescountymd.gov/pgm/planning/planning

Expenditure Category	FY2012 Actual	FY2013 Adopted	FY2014 Request	FY2014 Adopted	\$ Change from FY2013	% Chg.
Personal Services	\$942,160	\$983,200	\$1,128,600	\$1,022,900	\$39,700	4.0%
Fringe Benefits	311,302	302,100	365,500	320,500	18,400	6.1%
Operating Costs	21,725	23,700	49,300	32,100	8,400	35.4%
Transfers Out	61,120	60,200	91,900	95,600	35,400	58.8%
Total Expenditures	\$1,336,308	\$1,369,200	\$1,635,300	\$1,471,100	\$101,900	7.4%
Revenues	\$179,340	\$224,500	\$267,000	\$267,000	\$42,500	18.9%

Baseline Changes and Useful Information:

- The increase in **Personal Services** and associated **Fringe Benefits** is due to a 2% COLA effective with the first full pay in July to eligible employees and a merit based on performance on the anniversary date.
- **Operating Cost** increase is due to an increase in Dues & Subscriptions, Training and Employee Education to allow for the payment of various dues, training money for the Watershed Implementation Plan and Plan Maryland, and for the attendance of various conferences.
- **Transfers out** is the local match for the Agricultural Preservation Program. Increase is due to no salary allocation being budgeted for FY2014 for the Rural Legacy Program.

Description:

The services provided by the Planning Division include: compiling information on population, growth & demographic characteristics' of the county; handling long-term comprehensive planning, agricultural preservation; historic preservation; reviewing land use plans with county in regard to environmental features; processing municipal annexation petitions; conducting Clearing House Reviews; supplying staff support to Charles County Planning Commission; reviewing and enforcing critical area regulations; reviewing environmental resource protection, stream valley management and reforestation plans; supplying staff support for the Board of Zoning Appeals for Special Exception and Variance applications; reviewing of final subdivision plats and site plans, and coordination with State and county agencies; supplying staff support for the newly created Historic Preservation Commission.

Planning & Growth Management

Department:	Planning and Growth Management	01.07.19
Division\Program:	Planning	Fund: General
Program Administrator:	Steven Ball, Planning Director	

Positions:	FY10	FY11	FY12	FY13	FY14
Title	FTE	FTE	FTE	FTE	FTE
Planning Director	1.0	1.0	1.0	1.0	1.0
Planner IV	3.0	3.0	3.0	3.0	3.0
Planner I-III	9.0	8.0	8.0	8.0	8.0
Planning Technician	2.0	2.0	2.0	2.0	2.0
Administrative Associate	1.0	0.0	0.0	0.0	0.0
Office Associate III	2.0	2.0	2.0	2.0	2.0
Part-time Positions (Planning Commission)	1.7	1.7	1.7	1.7	1.7
Total Full Time Equivalent	19.7	17.7	17.7	17.7	17.7
Allocated to Inspection & Review Fund	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)
Allocation to Ag. Preservation Fund	(1.0)	(0.8)	(0.8)	(0.8)	(0.8)
Allocation to Rural Legacy Program	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)
Allocation to Environment Service Fee	(0.5)	(0.5)	(0.5)	(0.8)	(0.8)
Allocation to Grant Funds	(0.3)	(0.1)	(0.2)	(0.1)	(0.1)
Net Cost to General Fund	17.4	15.9	15.8	15.7	15.7

Objectives & Measurements:	FY10	FY11	FY12	FY13	FY14
	Actual	Actual	Actual	Projected	Estimated

Objective: to review in a timely manner any proposal to subdivide property & have those projects comply with the Comprehensive Plan, Zoning Ordinance, & Subdivision Regulations, as adopted by the County Commissioners & permanently create new parcels.

Final Subdivision Lots-# of lots recorded	237	423	286	420	400
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Objective: to effectively implement the local Forest Conservation Review program in compliance with State Legislation as it relates to preservation of significant forest resources.

Number of Plans Submitted	22	17	29	35	45
per FTE	22	17	29	35	45
Number of Plans Approved	27	10	19	20	30
per FTE	27	10	19	20	30

Objective: to process in a timely and professional manner all special exception requests, as permitted by the Zoning Ordinance, for a hearing before the Board of Appeals.

Preparation of Staff Report	16	5	18	18	18
Number of Hearings	19	16	21	21	21

Planning & Growth Management

Department: Planning and Growth Management 01.07.31
Division\Program: Codes, Permits & Inspection Services\Inspections & Enforcement Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/pgm/cpis/inspections

Expenditure Category	FY2012 Actual	FY2013 Adopted	FY2014 Request	FY2014 Adopted	\$ Change from FY2013	% Chg.
Personal Services	\$234,975	\$238,300	\$286,700	\$249,900	\$11,600	4.9%
Fringe Benefits	78,766	73,500	91,600	77,400	3,900	5.3%
Operating Costs	6,402	8,700	14,600	9,500	800	9.2%
Total Expenditures	\$320,143	\$320,500	\$392,900	\$336,800	\$16,300	5.1%
Revenues	\$297,979	\$309,200	\$301,300	\$301,300	(\$7,900)	-2.6%

Baseline Changes and Useful Information:

- The increase in **Personal Services** and associated **Fringe Benefits** is due to a 2% COLA effective with the first full pay in July to eligible employees and a merit based on performance on the anniversary date.
- **Operating Cost** increase is due to an increase in Office Supplies and Uniforms. For safety reasons during field inspections regarding sign enforcement in the rights of way as well as inspections of nuisance complaints special safety footwear is required.

Description:

The major goals of the Inspection and Enforcement Division is to enforce all the provisions of Zoning Ordinance and the ICC Building Code and act on any question relative to the mode or manner of construction and materials to be used in the erection, addition to, alteration, repair, removal, demolition, installation of service equipment, and the location, use, and maintenance of all buildings and structures built throughout Charles County except in the Towns of La Plata and Indian Head, which have their own Inspection to receive applications, review the submittal, issue permits for the erection and alteration of buildings and structures and inspect the construction to ensure a high quality of construction and safe construction practices.

Inspection and Enforcement also administers, inspects, and enforces the Zoning regulations and Forest Conservation of Charles County. This includes the Homeowners Association Dispute Resolution Board, the Nuisance Board, and investigating various citizens' complaints.

Positions:

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Codes, Permits & Insp. Services	1.0	1.0	1.0	1.0	1.0
Inspection & Enforcement Manager	1.0	1.0	1.0	1.0	1.0
Inspections Superintendent	1.0	1.0	1.0	1.0	1.0
Zoning Administrator	1.0	0.0	0.0	0.0	0.0
Building Code Official	1.0	1.0	1.0	1.0	1.0
Code Inspection & Enforcement Officer	1.0	1.0	1.0	1.0	1.0
Construction Inspector Supervisor	2.0	2.0	2.0	2.0	2.0
Construction Inspectors	3.0	2.0	2.0	2.0	2.0
Forest Conservation Inspector	1.0	0.0	0.0	0.0	0.0
Zoning Technician	3.0	2.0	2.0	2.0	2.0
Project Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Part-time Positions	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	17.1	13.1	13.1	13.1	13.1
Allocated to Inspection & Review Fund	(10.0)	(9.6)	(9.6)	(9.6)	(9.6)
Net Cost to General Fund	7.2	3.5	3.5	3.5	3.5

Planning & Growth Management

Department: Planning and Growth Management 01.07.31
Division\Program: Codes, Permits & Inspection Services\Inspections & Enforcement Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Objectives & Measurements:	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
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Objective: to assure the use of property in the County is in compliance with Zoning Ordinance as adopted by the County Commissioners.

# of total inspections per FTE	6,933	5,127	4,070	5,500	5,500
	2,311	2,564	2,035	2,750	2,700
# of new violation inspections	4,827	3,153	3,501	3,400	3,200
# of violations brought into compliance	2,106	2,152	2,670	2,000	2,300

Infrastructure Inspections: Permit Inspections

Note: (Inspections & Permit Review accomplished in the Inspection Fund)

Objective: to process in a timely manner all submittals to assure compliance with the Road, Grading & Sediment Erosion Control, Stormwater Management & Storm Drainage, Floodplain, Water and Sewer Ordinances; Standard Specifications for Construction and Standard Detail Manuals.

# of active projects inspected -					
Roads	215	180	249	200	215
Water	212	166	173	190	190
Sewer	222	171	177	200	190
Stormdrain/Stormwater Mgt.	313	275	278	300	290
Grading	348	304	297	320	315
SEC	328	304	278	310	300
Equivalent FTE per Fiscal Year	11.0	8.0	8.0	8.0	8.0
# of projects inspected per FTE	148.9	175.0	181.5	190.0	187.0
Dedications	70	72	79	108	93

*Note: Projected FY13 & Estimated FY14 are inflated by 65 projects to reflect the 2009 & older projects we are cleaning up.

Planning & Growth Management

Department: Planning and Growth Management 01.07.61
Division\Program: Codes, Permits & Inspection Services\Codes & Permits Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/pgm/cpis/permits

Expenditure Category	FY2012 Actual	FY2013 Adopted	FY2014 Request	FY2014 Adopted	\$ Change from FY2013	% Chg.
Personal Services	\$225,187	\$276,500	\$313,000	\$324,700	\$48,200	17.4%
Fringe Benefits	67,944	77,500	92,900	94,300	16,800	21.7%
Operating Costs	4,011	5,900	5,900	5,900	0	0.0%
Total Expenditures	\$297,142	\$359,900	\$411,800	\$424,900	\$65,000	18.1%
Revenues	\$79,128	\$77,400	\$97,200	\$97,200	\$19,800	25.6%

Baseline Changes and Useful Information:

- Included in the increase in **Personal Services** and **Fringe Benefits** is the full year impact of the Ombudsman position and the reallocation of an Office Associate position. Also included is a 2% COLA effective with the first pay in July to eligible employees and a merit based on performance on the anniversary date.

Description:

The policies of Codes & Permits provides for adequate stormwater management, stormwater conveyance facilities, water & sewer facilities, roads & grading & sediment control, through the development & implementation of ordinances standard specifications for construction, standard details, and execution of plan review. The services performed by this division include: providing plan review for all subdivisions building permits, capital improvements for grading qualitative & quantitative stormwater management roads, storm drainage, and water/sewer construction to insure compliance with County ordinance standards; grading & drainage plan reviews of the site plans for building permits and responding to citizen's drainage concerns; providing plan reviews for private water & sewer projects as well as technical assistance for private water systems and review designs for new county water and sewer projects.

Codes & Permits also provides the following services: the staff receives, reviews, and issues all building, mechanical, plumbing, gas, and electrical applications for all kinds of new and remodeled constructions, both residential and commercial, for compliance with state and county codes; issues permits for utility services, and continues to provide for a more efficient permitting process through specialized procedures to streamline more typical projects such as garages, sheds, pools, interior alterations, wood stoves, & barns. Codes & Permits also receives, reviews, and issues Development Services permits for Developer Infrastructure projects related to stormwater management; storm drainage; water; sewer; road; grading; and sediment & erosion control.

Positions:

<u>Title</u>	<u>FY10 FTE</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>
Engineer I - IV	5.0	5.0	5.0	5.0	5.0
Permits Processing Supervisor	1.0	1.0	1.0	1.0	1.0
ROW Agent	2.0	1.0	1.0	1.0	1.0
Development & Bond Specialist	1.0	1.0	1.0	1.0	1.0
Water/WW Permit Technician	1.0	1.0	1.0	1.0	1.0
Ombudsman	0.0	0.0	0.0	1.0	1.0
Administrative Associate	2.0	1.0	1.0	1.0	1.0
Permit Technician	2.0	0.0	0.0	0.0	0.0
Permit Specialist	2.0	2.0	2.0	2.0	2.0
Office Associate I-III	4.0	4.0	4.0	4.0	5.0
Total Full Time Equivalent	20.0	16.0	16.0	17.0	18.0
Allocated to Inspection & Review Fund	(10.6)	(9.2)	(9.2)	(8.5)	(8.8)
Allocated to Capital Projects	0.0	0.0	0.0	(0.3)	0.0
Allocated to W&S Fund	(3.2)	(3.1)	(3.1)	(3.4)	(3.4)
Net Cost to General Fund	6.3	3.8	3.8	4.9	5.9

Planning & Growth Management

Department: Planning and Growth Management 01.07.61
Division\Program: Codes, Permits & Inspection Services\Codes & Permits Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Objectives & Measurements:	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
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Objective: to review and process residential building permits in a fourteen day time period and to review and process new commercial periods in a thirty day time period.

# of new residential living units received	536	705	830	800	850
- per FTE (1.5)	357	470	554	540	567
- % processed within 14days	98	100	100	100	100
- # of same day permits processed	457	565	608	580	650
- # electrical permits issued	2,128	2,032	1,993	2,100	2,000
- Avg. time in minutes to get served	22	19	15	17	15
- Applications received @ permit center	4,392	5,485	5,965	5,600	6,100
- per FTE(1.5)	2,928	3,657	3,977	3,733	4,067
- # of misc. permits	761	902	913	875	950
- per FTE(1.5)	507	601	609	583	630
# New Commercial permits received	19	14	16	20	20
# of miscellaneous commercial permits	367	389	415	450	450
- Permits issued per FTE	245	269	288	313	300
# of use & occupancy permits PERM	1,521	1,407	1,334	1,500	1,400
# of use & occupancy permits TEMP	284	224	206	250	225
Electrical Board					
* issued on a two year cycle - reciprocal licenses issued during the year.					
Master Electrician Licenses *	1,289	756	559	550	530
Journeyman Electrical Licenses *	1,803	856	893	900	950

Planning & Growth Management

Department: Planning and Growth Management 01.07.91
Division\Program: Resource & Infrastructure Management Fund: General
Program Administrator: Jason Groth, Chief of Resource & Infrastructure Management
www.charlescountymd.gov/pgm/rim/resource-and-infrastructure-management-rim

Expenditure Category	FY2012	FY2013	FY2014	FY2014	\$ Change from FY2013	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$96,654	\$121,700	\$168,900	\$177,200	\$55,500	45.6%
Fringe Benefits	34,677	38,600	55,800	57,400	18,800	48.7%
Operating Costs	3,190	4,900	4,900	5,000	100	2.0%
Total Expenditures	\$134,520	\$165,200	\$229,600	\$239,600	\$74,400	45.0%
Revenues	\$5,947	\$1,500	\$49,100	\$49,100	\$47,600	3173.3%

Baseline Changes and Useful Information:

- The increase in **Personal Services** and associated **Fringe Benefits** is due to a 2% COLA effective with the first full pay in July to eligible employees and a merit based on performance on the anniversary date, and the reallocation of the Resource Manager based on assigned duties. The reallocation is offset by an increase in revenues due to an increase in the number of DRRAs applications.
- Increase in **Revenues** to account for the DRRAs application fee.

Description:

The Resource and Infrastructure Management Division of PGM is responsible for planning, coordination, and management of public infrastructure and local water resources. Infrastructure management includes public water and sewer, public transportation facilities, and public school capacity allocation for development. Resource management includes the oversight and management of water resources for potable water supply, wastewater treatment capacities, and associated planning activities.

Specific responsibilities include development review and coordination through the County's Adequate Public Facilities Ordinance, development and maintenance of the County's Geographic Information Systems (GIS) to internal and external customers, mapping and modeling of County infrastructure systems for planning and analysis, capacity management of the County's water and wastewater infrastructure through an allocation system, drafting and writing of the solid waste & water /sewer plans; reviewing Developer Rights & Responsibilities Agreements; & coordination with Federal, State, & local infrastructure management agencies.

Positions:

	FY10	FY11	FY12	FY13	FY14
Title	FTE	FTE	FTE	FTE	FTE
Chief Resource & Infrastructure Mgmt.	1.0	1.0	1.0	1.0	1.0
Resource Manager	1.0	1.0	1.0	1.0	1.0
Resource Analyst - GIS	1.0	1.0	1.0	1.0	1.0
Planner I-III	2.0	2.0	2.0	2.0	2.0
Cartographer	1.0	0.0	0.0	0.0	0.0
Admin. Associate	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	7.0	6.0	6.0	6.0	6.0
Allocated to Inspection & Review Fund	0.0	(0.2)	(0.2)	0.0	0.0
Allocated to W&S Fund	(3.3)	(2.8)	(2.3)	(2.3)	(2.1)
Allocated to ESF Fund	0.0	0.0	(0.5)	(0.5)	0.0
Allocated to Capital Projects	(0.6)	(1.5)	(1.5)	(1.5)	(1.5)
Net Cost to General Fund	3.1	1.5	1.5	1.7	2.4

Objectives & Measurements:

	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
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Objective: to assure that the use and development of property only take place with adequate public facilities in place.

Full Studies	10	15	28	25	30
Other Submittals (site plan & prelim)	87	59	54	80	90

Objective: to assure that a subsequent subdivision or site development plans will comply with zoning ordinance section 257F through a preliminary traffic analysis.

Preliminary Adequate Public Facilities Applications	17	15	15	20	25
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Development Rights and Responsibilities Agreements (DRRA)

Objective: to provide an additional technique for land development and adequate public facilities mitigation with the Comprehensive Plan as authorized by the Annotated Code of Maryland. The main purpose is to enhance innovation and quality while ensuring protection of the public interest, health, safety and welfare.

# of Reviews	1	5	10	15	18
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