

NOTICE

Issued by the Department of

Planning & Growth Management

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Charles County
Government

Department of
Planning &
Growth
Management

Roy E. Hancock
Acting Temporary
Director



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Conformity Review Requirements for Approved Preliminary Subdivision Plans per the Charles County Subdivision Regulations, Section 25(i).E.

In accordance with the Charles County Subdivision Regulations, Section 25(i).E., a request for an extension of the approval period beyond the six (6) year maximum approval period described in Section 25(i).A. for approved Preliminary Subdivision Plans requires a Conformity Review.

A request for an extension of the approval period beyond the six (6) year maximum approval period must be submitted by the developer/owner at least sixty (60) days prior to the expiration date of the approved Preliminary Subdivision Plan. This request is to provide a reason for the extension request, and the amount of time that is anticipated to be needed to complete the project through recordation of all final plats. As well, a time table providing dates of submittals, approval, developer or administrative actions for preliminary plans and revisions, all Improvement Plans and final plats is to be submitted as an attachment to the request.

Please submit twenty-two (22) copies of the approved Preliminary Subdivision Plan with these requests in accordance with the Subdivision Regulations, Section 25(i).E.3. that states with regard to Conformity Reviews "The process for this review is to be consistent with that of a new preliminary subdivision plan."

The review process and the specific submission requirements of the Charles County Subdivision Regulations, Section 25(i).E. may be reviewed in full online at:

<http://www.charlescounty.org/webdocs/pgm/publications/planning/subregulations.pdf>

"Those citizens with special needs, please contact Theresa Pickeral, Charles County Department of Planning and Growth Management, Planning Division, voice phone number @ (301) 638-2409 or Maryland Relay Service TDD 1-800-735-2258."