



Charles County Government
 Department of Planning and Growth Management
 200 Baltimore Street, P.O. Box 2150, La Plata, MD 20646
 (301) 645-0692 or (301) 870-3935 Fax: (301) 645-0575
www.charlescounty.org
 Inspections: (301) 870-8710 or (301) 645-3302

FOR OFFICE USE ONLY	
Date Received:	_____
Permit Number:	_____
Revision To:	_____
Plans on File #:	_____
Same Day:	Y or N
Time Received:	_____

BUILDING AND ZONING PERMIT APPLICATION

Property Tax Number	OR	Tax Map	Parcel	Grid
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Property Owner(s) Name	Address/E-Mail Address	City, State	Zip	Phone No.
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Applicant(s) Name	Address/E-Mail Address	City, State	Zip	Phone No.
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Contractor's Name	Address/E-Mail Address	City, State	Zip	Phone No.
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MD Homebuilders Registration No.	MD Home Improvement No.	MD State License No.		
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Job Address (ADC Map #, House #, Street, City, etc.)				
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Subdivision Name	Lot No.	Section	Block	Acreage
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General Description of Work and Intended Use:				
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Total Disturbed Area	Flood Plain Elevation	Front Yard Setback	Rear Yard Setback	Right Yard Setback
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State Road	' Yes ' No	Chesapeake Bay Critical Area:	' Yes ' No	Stormwater Management
County Road	' Yes ' No	Resource Protection Zone:	' Yes ' No	' Provided ' Exempt ' Waived
PDRB Approval	' Yes ' No	Development District	' Yes ' No	
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Total Floor Area: _____	No. of Full Bathrooms _____	Public: _____	Water _____	Sewer _____
No. of Stories: _____	No. of 1/2 Bathrooms _____	Private: _____	Well _____	Septic _____
No. of Bedrooms _____	Rough-In Only _____	Food/Drink: _____	Yes _____	No _____
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Estimated Construction Cost (Building Cost Only):			Commercial Business Trading As:	
<hr/>			<hr/>	
Application Fee: _____	Treasurer's Validation			
Plan Review Fee: _____				
Soil Conservation Fee: _____				
Inspections: _____				

Total	\$ _____			
Name on Check: _____				

CAUTION: I/we have carefully examined and read this application and know the same is true and correct. I/we are also aware that whoever is indicated as the OWNER assumes full responsibility for this application and for the construction and will comply with all provisions of the Charles County ordinances and State laws whether herein specified or not. I/we further understand that to start construction before a building permit is issued and to use and occupy the premises before a Use and Occupancy Certificate is obtained is in violation of the law.

Signature of ' Owner or ' Authorized Agent _____ Printed Name _____ Date _____ Permit Specialist Initials _____

WHITE - File YELLOW- Customer PINK - Treasurer

Rev. 07/03