

COTTAGE INDUSTRY APPLICATION

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Property owner(if not applicant): \_\_\_\_\_

\_\_\_\_\_

Address of Cottage Industry: \_\_\_\_\_

\_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

\_\_\_\_\_

Zoning of Property: \_\_\_\_\_

Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Grid: \_\_\_\_\_

Lot Size: \_\_\_\_\_

(acreage): \_\_\_\_\_

Telephone No. (Bus.) \_\_\_\_\_

(Res.) \_\_\_\_\_

Type of Business: \_\_\_\_\_

Provide a detailed description (one or two pages) of the proposed Cottage Industry such as: (a) activities involved, (b) materials and equipments used, and (c) methods of operation.

In addition, please respond to the following comments. (Use the back side of this form if additional space is needed).

1. How many persons will be involved or employed in the conduct of the proposed occupation: Members of immediate family \_\_\_\_\_ Others \_\_\_\_\_ Total \_\_\_\_\_

2. What type of product will be produced, serviced, or repaired in the conduct of your Cottage Industry? Explain: \_\_\_\_\_

\_\_\_\_\_

3. Describe what rooms or accessory structures will be used in the conduct of the Cottage Industry and how these rooms will be used. (For example: garage will be used to store supplies, or den will contain desk and file cabinets, etc.)

\_\_\_\_\_

4. Describe the mechanical and/or electrical equipment that will be necessary to the conduct of your activity.

\_\_\_\_\_

5. Describe how, where, and in what amounts the material, supplies, and/or equipment related to your proposed

Cottage Industry will be displayed or stored.

\_\_\_\_\_

6. Will people come to your home to obtain any product or utilize any service connected with the proposed Cottage Industry activity?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain in detail

\_\_\_\_\_

7. Are any signs necessary or proposed relative to the Cottage Industry? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe type, size, and location

\_\_\_\_\_

8. If trucks or other equipment will be used in your Cottage Industry, where will they be parked or stored and what is the Gross Vehicle Weight?

\_\_\_\_\_

9. Will the Cottage Industry involve the use of commercial vehicles for delivery of materials to or from the premises? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_

\_\_\_\_\_

10. Hours of operation: \_\_\_\_\_

NOTE: A minor site plan (drawn to scale) is required to show location of accessory building relative to house and property lines as well as to houses on neighboring properties.  
Sign location and off street parking spaces (on site) as well.

I have read and understood Chapter 297 Section 29 Zoning for Charles County, and believe, to the best of my knowledge, that my proposed Cottage Industry would not violate any portion of said Ordinance.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rec'd By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_