



Best Practices for Businesses to Reopen

GENERAL BUSINESS BEST PRACTICES



OPEN FOR EMPLOYERS

- Prepare your reopening and operating plan according to [CDC guidance](#) and [OSHA guidance](#).
- Prepare your physical facility - for buildings that have not been occupied, check HVAC systems and flush the water system.
- Communicate your COVID-19 policies clearly to everyone, including signage for staff and visitors.
- Arrange visitor and employee spacing and traffic to maintain 6 foot separation wherever possible, and prevent crowding.
- Screen employees for [COVID-19 symptoms](#) at start of work.
- Be aware of employees with [higher risk for severe disease](#) and consider moving them to areas of lower risk.
- Clean and disinfect the facility according to [CDC guidance](#)
- Ensure that sick leave policies are flexible and consistent with State and Federal law.



OPEN FOR EMPLOYEES

- If you are sick, stay home or see a doctor.
- Stay 6 feet from other people (social distancing).
- Avoid close contact with people who are sick.
- Cover your cough or sneeze, or use a tissue.
- Avoid touching your eyes, nose, or mouth.
- Clean and disinfect frequently touched surfaces in accordance with CDC guidelines.
- Wash your hands often with soap and water for at least 20 seconds, or use a hand sanitizer.



OPEN FOR VISITORS

- If you are sick, please don't visit us unless you have to.
- Use a face covering at all times (no shirt, no shoes, no face covering, no service).
- Cover your cough or sneeze, or use a tissue.
- Wash your hands often with soap and water for at least 20 seconds, or use a hand sanitizer.
- Stay 6 feet from others (social distancing) wherever possible.
- Please don't crowd.

All Executive Orders still in effect must be complied with. See most up to date orders here: governor.maryland.gov/covid-19-pandemic-orders-and-guidance.