

**Sheriff's Office Retirement Plan  
Retirement Plan Committee Meeting  
Thursday, June 13, 2013  
Government Building Conference Room  
2:00 p.m. – 3:30 p.m.**

The meeting of the Retirement Plan Committee for the Sheriff's Office Retirement Plan was called to order at 2:04 p.m. by Mark Belton.

Committee Members Present

Mark Belton, Chair  
Sgt. Robert Kiesel, Vice Chair  
Stephen Brayman, Secretary  
Deborah Hudson

Committee Members Absent

Capt. Jon Norris

Staff

Megan Donnick  
Elaine Pollard, Recording Secretary

Other Participants

Tom Lowman and Carol Boykin of Bolton Partners

**I. Approval of Minutes from the Committee Meeting April 11, 2013**

The Committee reviewed the minutes from the April 11, 2013 meeting. Steve Brayman moved to approve the minutes; Deborah Hudson seconded. The Committee discussed whether the change to the payment of the Minimum Fund Liability (MFL) is an administrative function of the Committee or whether it needs to go to the Commissioners.

The Committee's consensus was for Bolton Partners' to discuss the MFL as part of their presentation to the Commissioners on June 25, 2013. It was recommended that the Committee confirm that the Commissioners are comfortable with the changes to the MFL being handled in this manner from this point forward. The Commissioners would be briefed on changes during the annual review.

The motion passed by all present.

**II. Plan Changes for Future Employees**

Tom Lowman joined the Committee by telephone to discuss a request by the Sworn Officers to review Plan changes for future employees. The request was to look at changing:

- The accrual rate to 2.75 for years 1-20 (currently 3% for years 1-20; 2% for years 20+)
- The maximum benefit to 75% (currently 80%)
- Vesting to 10 years (currently 5 years)

**Sheriff's Office Retirement Plan  
Retirement Plan Committee Meeting  
Thursday, June 13, 2013  
Government Building Conference Room  
2:00 p.m. – 3:30 p.m.**

Mr. Lowman noted that the cost in payroll would drop gradually by 1.5% per year over a period of 25 years. The current cost to payroll currently is 39%; it was noted that historically the cost has been around 30%.

A Committee member asked what the cost would be to study a cost analysis of the unfunded liability projected over 20 years; it was estimated that it would cost \$4,000.

The Committee discussed the DROP interest rate. It was noted that the Department of Human Resources will put together a list of DROP participants that includes estimated DROP payouts.

**III. Large Cap Manager Search Results**

Carol Boykin of Bolton Partners presented the Large Cap Manager search results to the Committee to replace the Davis New York Venture Large Cap Fund. Bolton Partners previously recommended that the Davis New York Venture Large Cap Fund be removed due to underperforming in its benchmark and a change in its management style.

Bolton Partners recommended T. Rowe Price as the new Large Cap Manager. The Committee recessed from 3:07 p.m. to 3:12 p.m. to allow Ms. Boykin to research additional information.

A Committee member asked for an explanation of the expense ratio difference between T. Rowe Price and Vanguard and the rationale to select the higher expense ratio. It was indicated that the earnings for T. Rowe Price are expected to outweigh the higher expense ratio.

Deborah Hudson moved that the Committee recommend to the Commissioners T. Rowe Price as the Large Cap Fund Manager. Robert Kiesel seconded the motion; the motion passed by all present.

**IV. SORP Disability Update**

Steve Brayman informed the Committee that the SORP Disability sub-committee had its first meeting on May 24, 2013.

**V. New Business**

It was requested that CPI/COLAs for retirees be added to the next meeting's agenda.

**VI. Public Comment**

There were no public comments.

**Sheriff's Office Retirement Plan  
Retirement Plan Committee Meeting  
Thursday, June 13, 2013  
Government Building Conference Room  
2:00 p.m. – 3:30 p.m.**

There being no further new business, the meeting adjourned at 3:30 p.m.

Submitted for Approval by:



\_\_\_\_\_  
Stephen A. Brayman  
Secretary

Approved by:



\_\_\_\_\_  
Mark Belton, Chair  
Retirement Plan Committee

Approved by Retirement Plan Committee: \_\_\_\_\_

8/8/13

(Date)