

BOARD OF FIRE & RESCUE COMMISSION  
MONTHLY MEETING  
CHARLES COUNTY GOVERNMENT BUILDING  
COMMISSIONER MEETING ROOM  
THURSDAY, August 18, 2016

**Board Members in Attendance:**

G.O. Lyon, Chair	Tom Edwards
Bill Deer	John Conlon
Edward Holland, III	

**Board Members Excused:**

Chuck Perry, Vice Chair

**Board Members: Absent:**

Bobby Rucci

Meeting Called to Order by Chairman Lyon at 7:00 P.M.

1. Review of July 21, 2016 Meeting Minutes –

*Motion to approve by Fire Executive Chair Tom Edwards, seconded by John Conlon and unanimously approved with notation (changed Board Members “Absent” to “excused”)*

2. LOSAP Investment Portfolio

*Read by Fire Executive Chair Tom Edwards – Total investment as of July 31, 2016, \$13,549,848.81*

3. Letter of Information – Waldorf VFD – Capital Expenditures Project Progress Report

*Read by Fire Executive Chair Tom Edwards with favorable comments*

4. Letter of Information – La Plata VFD – Replacement of Truck #1

*Read by Fire Executive Chair Tom Edwards with favorable comments*

5. Letter of Information – Charles County Volunteer Firemen’s Association, Inc. and Charles County Association of Emergency Medical Services, Inc. – Invoice Quality Printers for \$381.05

*Read by EMS Executive Chair Bill Deer*

6. Letter of Information – Charles County Volunteer Firemen’s Association, Inc. and Charles County Association of Emergency Medical Services, Inc. – Invoice, Rudolf Carrico, Jr. \$3,150 for Attorney Fees

*Read by EMS Executive Bill Deer*

7. Letter of Information – Charles County Volunteer Firemen’s Association, Inc. - purchase of 500 “cooling towels”

*Read by EMS Executive Chair Bill Deer with favorable comments*

8. EMERGENCY Letter of Information – Newburg VRS&FD

*Read by Fire Executive Chair Tom Edwards for Newburg to replace a blown engine in Boat #14*

9. Capital Acquisition Submission Approval Process -

*General discussion – MOTION by Fire Executive Chair Tom Edwards, Second by EMS Executive Chair Bill Deer to approve the “Capital Acquisition Submission Approval Process”*

BOARD OF FIRE & RESCUE COMMISSION  
MONTHLY MEETING  
CHARLES COUNTY GOVERNMENT BUILDING  
COMMISSIONER MEETING ROOM  
THURSDAY, August 18, 2016

9. Capital Acquisition Submission Approval Process (cont.)

*Discussion with questions and suggestions. MOTION by EMS Executive Chair Bill Deer, seconded by Ed Holland to table the approval until next Board of Fire Rescue Meeting, unanimously approved.*

10. Chairman Lyon reminded the board he received a letter From Board of County Commissioners regarding “Legislative Items” and the August 26, 2016 deadline for submittal. He received no submissions. Discussion with regard to the VFD Ladies Auxiliary issues regarding LOSAP and the BOFR will allow this issue to rest until the next legislative cycle.

11. Fire Executive Chair Tom Edwards informed the board the County LOSAP Board met last week and there is a shortfall until the end of the year in the distribution account of \$160,000.00. He will be seeking approval from both associations to move \$65K from “XY Fire Budget Account” and \$65K from “AA EMS Budget Account” to cover expenses through September 2016. LOSAP Board approved a transfer from the BB&T account to the Wilmington Trust account of \$25,000 to cover the September distribution.

*MOTION by Fire Executive Chair Tom Edwards and 2<sup>nd</sup> by EMS Executive Bill Deer to allocate \$25K of LOSAP funds from BB&T to Wilmington Trust Fund to cover September expenses. Unanimously approved.*

30-35 items needing addressed in LOSAP program which is minimal and they asked LOSAP Chair Mr. David Eicholtz for the actuary study.

Discussion concerning ages for cadets joining and ability to collect LOSAP points

12. Fire Executive Chair Tom Edwards informed the board the Budget will be presented next month and any concerns from Board of Fire Rescue Commissioners should be addressed directly to Fire and EMS Executive prior to the September 2016. Thanked Commissioner Conlon for his presence at the budget workshop

13. Fire/EMS Coordinator Bill Smith briefed BOFR on the events for the upcoming month and spoke about citizens leaving children and pets in HOT vehicles. Also spoke on boating safety urging citizens to wear their “PFD” and children remaining seated the vessel in motion.

He also mentioned that he has 21 cadets in the program this year and lastly he has a new Daycare program starting that he will get more information to the board at a later date.

**MOTION** made by EMS Executive Chair Bill Deer to adjourn the meeting at 8:05 P.M., seconded by John Conlon, unanimously approved.

BOARD OF FIRE & RESCUE COMMISSION  
MONTHLY MEETING  
CHARLES COUNTY GOVERNMENT BUILDING  
COMMISSIONER MEETING ROOM  
THURSDAY, August 18, 2016

Minutes were taken and prepared by Fire/EMS Coordinator Bill Smith and modified by secretary, Kim Bender.



---

Kim Bender, Recording Secretary



---

G. O. Lyon, Chair

