

NOTE: This application must be filed on or before March 31 with the Board of License Commissioners. **The application must be typewritten and all signatures on the application must be notarized.** Corporate seals must be placed where necessary and all inapplicable language must be stricken.

2019 ALCOHOLIC BEVERAGES LICENSE RENEWAL APPLICATION

TO THE BOARD OF LICENSE COMMISSIONERS OF CHARLES COUNTY, MARYLAND:

Application is hereby made under the provisions of the Alcoholic Beverages Article of the Annotated Code of Maryland as amended, for a renewal of the Class _____ **[print license type]** alcoholic beverages license, held by the undersigned. The Applicant(s) certifies/certify that the facts stated in the original application are unchanged, except where disclosed and approved by the Board of License Commissioners, and that all information provided herein is true and correct.

Corporate Entity		Trade Name (If different from Corporate Name)	
Business Address		Business Mailing Address (if different)	
Maryland Sales Tax Identification No.		SDAT # for Trade Name:	

LICENSEE NUMBER 1	Name		Signature	
	Address		Last 4 Social Security	
			Driver's License No.	
LICENSEE NUMBER 2	Name		Signature	
	Address		Last 4 Social Security	
			Driver's License No.	
LICENSEE NUMBER 3	Name		Signature	
	Address		Last 4 Social Security	
			Driver's License No.	

Please identify the RESIDENT LICENSEE with an asterisk ().

STATE OF MARYLAND, CHARLES COUNTY, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2019, before me, the subscriber, a Notary Public of the State of Maryland in and for Charles County, Maryland, personally appeared _____ who is the Licensee named in the foregoing renewal application, and made oath in due form of law that the matters and facts stated therein are true.

WITNESS my hand and Notarial Seal.

Notary Public

STATE OF MARYLAND, CHARLES COUNTY, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2019, before me, the subscriber, a Notary Public of the State of Maryland in and for Charles County, Maryland, personally appeared _____ who is the Licensee named in the foregoing renewal application, and made oath in due form of law that the matters and facts stated therein are true.

WITNESS my hand and Notarial Seal.

Notary Public

STATE OF MARYLAND, CHARLES COUNTY, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2019, before me, the subscriber, a Notary Public of the State of Maryland in and for Charles County, Maryland, personally appeared _____ who is the Licensee named in the foregoing renewal application, and made oath in due form of law that the matters and facts stated therein are true.

WITNESS my hand and Notarial Seal.

Notary Public

1. Daytime Phone No. _____ Cell Phone No. _____ Email _____

2. Days + Open/Close Hours _____

3. Does the licensee host live entertainment? (Defined as "event, performance, or activity designed to entertain others.") ___ YES ___ NO

a) If Yes, describe type(s) of entertainment: _____

b) How Often? ___ Daily ___ Weekly ___ Monthly ___ Occasionally

Important Note: Live entertainment is not permissible unless the applicable fee has been paid.

4. Does the licensee serve or allow patrons to consume alcoholic beverages in a **Board-approved** outside area? ___ YES ___ NO

Important Note: If you desire to allow your patrons to consume alcoholic beverages in an outside area, you **cannot** use this Application to request this approval. Please contact the Clerk for more information on applying for an open-air exception.

STATEMENT OF OWNER OF PREMISES

As the Owner of the property, I/we assent to the granting of the sought license and authorize the Board of License Commissioners, its duly authorized agents and employees, and any peace officer of Charles County, Maryland to inspect and search, without warrant, the premises upon which the business is to be conducted and any and all parts of the building in which said business is to be conducted at any and all hours;

The undersigned affirms, under the penalties of perjury that:

- 1. he/she/they/it (circle one) is/are (circle one) the Owner(s) of the property where the alcoholic beverages license, if issued, shall be used; and
- 2. in the event that the Owner is not a natural person, the individual signing below further affirms that he/she is duly authorized to make and sign the foregoing statement on behalf of the Owner).

Witness our/my hand(s) and seal(s) this _____ day of _____, 2019.

_____ (SEAL)

Printed Name:

Title:

_____ (SEAL)

Printed Name:

Title:

STATE OF MARYLAND, CHARLES COUNTY, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2019, before me, the subscriber, a Notary Public of the State of Maryland in and for Charles County, Maryland, personally appeared _____ and duly acknowledged the foregoing statement to be his/her act.

WITNESS my hand and Notarial Seal.

Notary Public

FOR ADMINISTRATIVE USE ONLY

BOARD OF LICENSE COMMISSIONERS OF CHARLES COUNTY

Approved By: _____

Guy N. Black, Chair

Date: _____

LIQA \$ _____

CHARLES COUNTY TREASURER

Initials: _____ Date: _____

REVIEWED FOR LEGAL SUFFICIENCY

Initials: _____

INSTRUCTIONS: Complete checklist and submit it (and the required documentation outlined below) with your completed renewal application.

**Check the
box**

Description

<input type="checkbox"/>	<p>All fields of the Renewal Application have been completed and the licensee(s) and the Owner of the Premises have signed the Application in the presence of a Notary.</p> <p>Note to Tenants: You cannot sign the Application as the "Owner." If your lease has been renewed or changed within the last 12 months, please attach a copy of your current lease.</p>
<input type="checkbox"/> Not an LLC? Circle n/a	<p>If the entity that holds the license is a Limited Liability Company (LLC), provide a copy of the current Operating Agreement and the Schedule A that indicates the name and address for each member of the LLC along with their membership interest (percentage).</p> <p>Note: If you filed this information with the Board within the last 12 months, you are exempt from this requirement.</p> <p>Date of most-recent Board approval: ____/____/2018</p>
<input type="checkbox"/> Not a corporation? Circle n/a	<p>If the entity that holds the license is a Corporation (Inc.), provide a copy of the current Bylaws or Shareholder Agreement and the Schedule A that indicates the name and address for each stockholder along with their membership interest (percentage).</p> <p>Note: If you filed this information with the Board within the last 12 months, you are exempt from this requirement.</p> <p>Date of most-recent Board approval: ____/____/2018</p>
<input type="checkbox"/>	<p>Copy of current certification from an approved alcohol awareness training program for licensee or employee that serves in a supervisory capacity.</p>
<input type="checkbox"/>	<p>Copy of current government-issued photo identification and copy of utility bill, credit card statement, or most recent bank statement. If your mail is sent to a P.O. Box, please ensure that the utility bill being submitted bears the "service address" of your home.</p> <p>Note: A property tax bill or assessment will not be accepted.</p>