

CURRENT VACANCIES as of
April 2019
For COMMISSIONER-APPOINTED
BOARDS, COMMITTEES & COMMISSIONS

The Charles County Commissioners are seeking County residents to fill vacancies on the following Boards, Committees & Commissions:

- **Adult Public Guardianship Review Board**
- **Alarm Review Board**
- **Area Council on Aging**
- **Board of License Commissioners (Liquor Board) *District 3***
- **Board of Social Services**
- **Business Development Loan Fund for Women, Minorities and Veterans**
- **Commission of Future Leaders *Newly Formed***
- **Disability Review Board (Charles County Pension/Sheriff Disability Pension)**
- **Drug and Alcohol Abuse Council (Charles County)**
- **Ethics Commission**
- **Gaming Permit Review Board**
- **Historic Preservation Commission**
- **LOSAP**
- **Mental Health Advisory Committee**
- **Property Tax Assessment Appeal Board**
- **Rural Planning and Zoning Task Force *Newly Formed***
- **Tri-County Animal Shelter Advisory Committee**

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Senior Commissioner Specialist at 301-645-0691 or e-mail desotoc@charlescountymd.gov. *A separate application must be submitted for each membership to which you wish to apply.*

POSITIONS REMAIN OPEN UNTIL FILLED

New:

On the ***Newly Formed Commission of Future Leaders*** for High School Students, College Students and Recent College Graduates who have received their degree within the last five (5) years. This Commission has been formed to identify programs and services needed for youth in Charles County; to

raise awareness of issues effecting young and emerging adults; to serve as a conduit between County Government and the Community; to advocate for programs, education and legislation that directly affect young and emerging adults; and to serve as active leaders in their community focusing on research, community meetings, surveys, etc. This Commission will meet once a month and, in accordance with applicable law, utilize technology to support meeting dates and times so that meetings may occur in alternate forums besides the County Government Building. Members will serve two-year terms (staggered terms during the initial formation).

On the **Newly Formed Rural Planning and Zoning Task Force** for an owner-operator of a farming operation in Charles County; a current or former licensed realtor; a resident with professional land development experience; a business owner-operator specializing in equestrian services; a resident with land conservation experience; a Professional Waterman; and three (3) At-Large members. This Advisory Task Force has been formed to identify regulatory challenges that undermine the preservation of the County's rural heritage and provide recommendations that would strengthen the rural heritage through initiatives aimed at promoting new opportunities for existing and proposed farming, agricultural and agritourism-related land uses. The Task Force will meet at least once a month starting in May 2019 and prepare and deliver its recommendations no later than November 1, 2019.

Other Vacancy/Vacancies:

On the **Adult Public Guardianship Review Board** for a Doctor, a Registered Pharmacist, and a Psychiatrist. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship; reviews the status of health and welfare of these persons; and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4-year terms.

On the **Alarm Review Board** for a Local Alarm Business Representative. The Board was established by Ordinance No. 98-48 to encourage alarm users and alarm businesses to maintain operational reliability and to properly use alarm systems to reduce/or eliminate false alarm dispatch requests. The Alarm Review Board will conduct periodic reviews of false alarm records and formal hearings to consider evidence presented by interested parties regarding appeals from fines and/or other charges relating to installation or operation of an alarm system. The Board meets as needed.

On the **Area Council on Aging** for citizen members from both the senior community over the age of 60 and citizens at large; Members serve 4-year terms. The Council promotes the welfare and betterment of senior citizens of Charles County by working actively and cooperatively within the community; develops awareness and understanding of problems and concerns; and develops community support for programs designed to benefit and support the senior citizen population. The Council meets monthly on the second Thursday at 9:30 am.

On the **Board of License Commissioners - Liquor Board for A District 3 Representative**. The task of this Board is to review and approve the issuance and renewal of liquor licenses in Charles County, and establish penalties for violations. The Board meets the 2nd Thursday of each month at 10:00 a.m. in the County Government Building. Members serve four-year terms.

On the **Board of Social Services** for citizen members. The Board of Social Services is tasked with dealing with policies, programs, and problems of the local Department of Social Services and Public Assistance administration. This board meets the 3rd Monday of the month at 7:00 pm.

On the **Business Development Loan Fund for Women, Minorities, and Veterans** for a Finance/Banking

member and a Marketing member. This Committee serves as an advisory review body for reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

On the **Disability Review Boards** for citizen members. These Boards are tasked with accepting and reviewing applications in accordance with the Charles County Pension Plan and the Sheriff Disability Pension Plan and deciding as to the extent of disability and benefit payment in accordance with the Plan. The Board meets only when applications are received. Members serve four-year terms.

On the **Drug and Alcohol Abuse Council (Charles County)** for citizen members and members who work in area of substance abuse, prevention and treatment. The Council establishes and implement plans, strategies and priorities for alcohol and drug abuse evaluation, prevention and treatment services in Charles County.

On the **Ethics Commission** for citizen members. The responsibilities of this Board are to devise, receive and maintain all forms generated by the Charles County Code, Chapter 170, Code of Ethics; to provide published advisory opinions to persons subject to the aforementioned code as to the applicability of the provisions; to investigate, process and make determinations as to complaints filed alleging violation of the aforementioned code; and to conduct a public information program regarding the purpose and application of the aforementioned code. The Board meets at least quarterly and currently monthly at 7:00 pm in the County Government Building. Members serve four-year terms.

On the **Gaming Permit Review Board** for citizen members and members with experience in area of fundraising. The Gaming Permit Review Board accepts and reviews applications for permits for gaming events in Charles County and recommends approval or disapproval to the County Commissioners. The Board meets quarterly before the quarter begins. Members serve 4-year terms.

On the **Historic Preservation Commission** for citizen members. The Commission will recommend properties for local historic landmark designation, review exterior changes to locally designated landmarks, and support documentation of historic resources throughout Charles County. Applicant must possess interest or training in history, architectural history, archeology, historic preservation, landscape design, or related field. The Board meets quarterly. Members serve 3-year terms. Commission meets in the evenings.

On the **Length of Service Award Program (LOSAP) Board** for citizen members. This board was established to oversee the LOSAP which qualifies active volunteer members of the Charles County Volunteer Fire Companies, Volunteer Rescue Squads, Volunteer Mobile Intensive Care Units and Volunteer Dive Rescue Units for monthly payments based on the years of volunteer service rendered to the County through the above-mentioned organizations. Members serve three-year terms.

On the **Mental Health Advisory Committee** for citizen members. The task of the Mental Health Advisory Committee is to review and make recommendations regarding services and facilities for mental health programs in Charles County. The Mental Health Advisory Committee is responsible for reviewing and recommending services and facilities for mental health programs in the County. Members serve three-year terms. Meetings are held on the third Wednesday of each month at 9 a.m. at the Charles County Department of Health, White Plains.

On the Governor's **Property Tax Assessment Appeal Board**. The Commissioners nominate citizens for the Governor's consideration. The Board hears appeals from Charles County property owners who disagree with the values assessed by the State Department of Assessments and Taxation, and appeals concerning local tax credits, local taxes, and other local tax matters. The Board meets approximately 1 to 2 times per month on Wednesdays. Terms are 5 years. In addition to completing a Charles County online Application, you must complete a Governor' online application: <https://governor.maryland.gov/wp-content/uploads/2015/10/Application-Form.pdf>.

On the **Tri-County Animal Shelter Advisory Committee** for citizen members. The Committee advises the Board of Commissioners relative to the service rendered by the Tri-Co Animal Shelter to the citizens of the Charles, Calvert and St. Mary's counties. This Committee is advisory only and does not have any policy making or regulatory powers. The Committee meets three (3) times per year and more as needed.