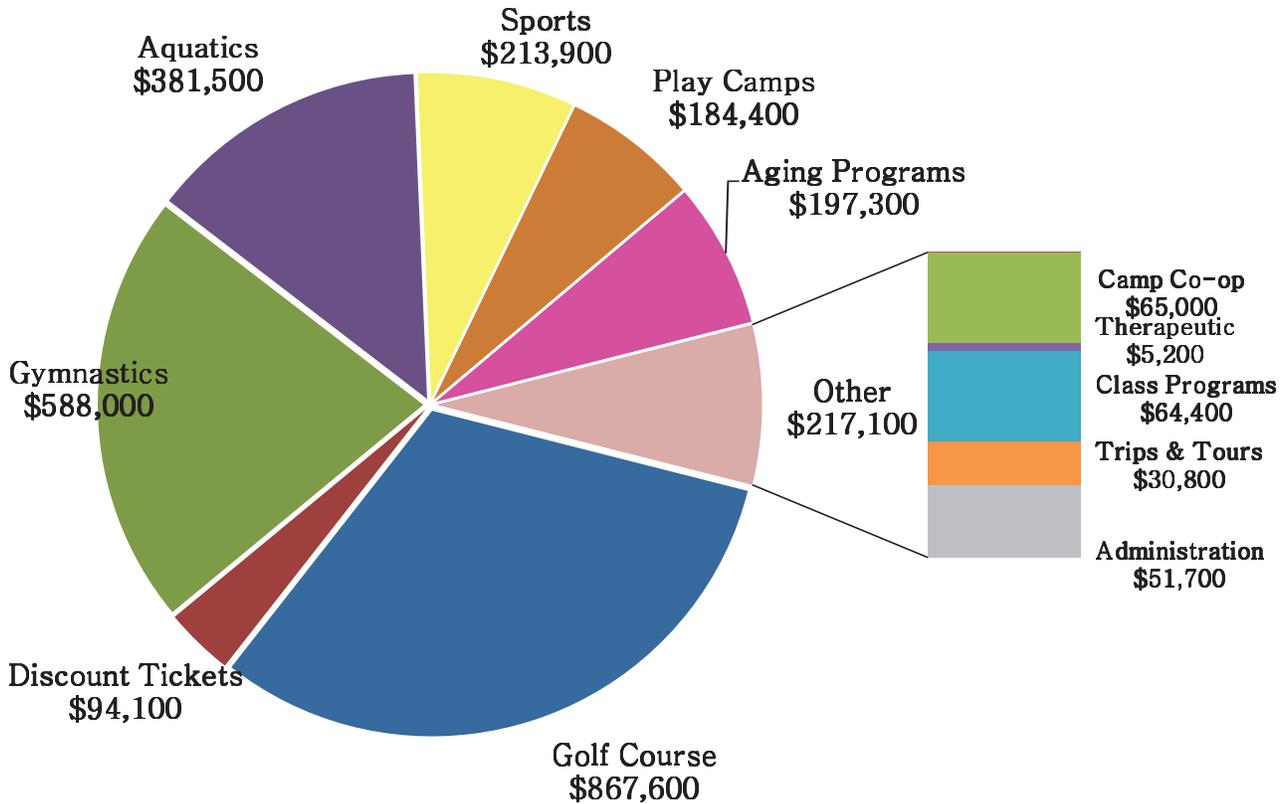


FISCAL YEAR 2015 RECREATION FUND

TOTAL PROPOSED BUDGET: \$2,743,900



	FY14 Adopted	FY15 Proposed	Variance	% Change
Operating Revenue	\$2,576,000	\$2,608,600	\$32,600	1.3%
Operating Expenditures	2,629,000	2,736,500	107,500	4.1%
Surplus/(Deficit)	(\$53,000)	(\$127,900)	(\$74,900)	
New Request		(7,400)	(7,400)	
Equipment Reserve (Fund Balance)	23,500	0	(23,500)	
Use of Fund Balance	29,500	135,300	105,800	
Net Surplus/(Deficit)	\$0	\$0	\$0	

NET CASH AVAILABLE

@ 6/30/2013 is **\$316,531**

@ 6/30/2014 is estimated to be **\$205,131**

RECREATION FUND

	FY14 Adopted	FY15 Proposed	Variance	% Change
<u>Revenues</u>				
Service Charges	\$2,365,200	\$2,406,300	\$41,100	1.7%
Rent Revenue	53,700	57,700	4,000	7.4%
Food & Drink/Merch.	80,300	74,200	(6,100)	-7.6%
Other	76,800	79,300	2,500	3.3%
Subtotal	\$2,576,000	\$2,617,500	\$41,500	1.6%
Use of Fund Balance	53,000	126,400	73,400	138.5%
Total Revenues	\$2,629,000	\$2,743,900	\$114,900	4.4%
<u>Expenses</u>				
Salaries	\$1,289,400	\$1,348,700	\$59,300	4.6%
Fringe	270,200	286,300	16,100	6.0%
Operating	846,500	881,900	35,400	4.2%
Debt Service	170,900	166,600	(4,300)	-2.5%
Contingency	23,000	25,500	2,500	10.9%
Capital Outlay	21,500	0	(21,500)	-100.0%
Depreciation	7,500	7,500	0	0.0%
Transfer Out	0	20,000	20,000	0.0%
Total Baseline	\$2,629,000	\$2,736,500	\$107,500	4.1%
New Requests		\$7,400	\$7,400	New
Total Expenditures	\$2,629,000	\$2,743,900	\$114,900	4.4%
Net Operations	\$0	\$0		

New Request(s) for FY 2015:

Porter Power Line Volleyball System (Sports)	\$3,200
Extra Volleyball Referee Stand (Sports)	700
Daktronics Multi-sport Portable Score Clock with stand and controller (Sports)	3,000
Increase in marketing strategies (Gymnastics)	500
	\$7,400

CHANGES TO FEES

	<u>FY14</u>	<u>FY15</u>
<u>Recreation Centers</u>		
Sports:		
Indoor youth league	Varies \$70 / \$75	Varies
<u>Community Centers</u>		
Pools:		
3-hour rental: fewer than 50 participants	\$200 / \$205	\$225 / \$230
3-hour rental: 50-100 participants	\$250 / \$255	\$275 / \$280
3-hour rental: 100+ participants	\$300 / \$305	\$325 / \$330
Swim lessons:		
Pool Birthday Parties - Ages 6 & Up (12 participants or less)	\$140 per party / \$145 per party	\$160 per party / \$165 per party
Pool Birthday Parties - Ages 6 & Up (13-20 participants or more)	\$180 per party / \$185 per party	\$200 per party / \$205 per party
<u>Gymnastics</u>		
Birthday Parties: 12 or less 13 - 25	\$150 / \$155 party \$190 / \$195 party	\$160 / \$165 per party \$200 / \$205 per party
<u>Summer Camps</u>		
Facility Rentals (for currently enrolled students only)	Govt/Non-Prof. Commercial	Govt/Non-Prof. Commercial
Gymnasium (floor only)	\$50/55 hr \$55/60hr	\$60/65 hr \$65/70hr
Activity Room	\$45/50 hr \$50/55hr	\$55/60 hr \$60/65hr
All Purpose Room	\$45/50 hr \$50/55hr	\$55/60 hr \$60/65hr
Conference Room	\$45/50 hr \$50/55hr	\$55/60 hr \$60/65hr
<u>Nanjemoy Community Center Activities:</u>		
Adult open programs	Varies / Varies +\$1	Varies
Special youth programs	Varies / Varies +\$1	Varies
<u>Nanjemoy Community Center Facility Rental:</u>		
Conference Room	*\$13.75/hr **\$16.50/hr	\$20/hr \$25/hr
<u>Senior Centers</u>		
Senior Center Plus	\$30	\$35

CHANGES TO FEES

	<u>FY14</u>	<u>FY15</u>
<u>White Plains Golf Course</u>		
Membership - Weekday		
Individual	\$685	\$725
Individual Family	\$880	\$1,125
Senior	\$660	\$670
Senior Family	\$830	\$1,000
Membership - 7 Day Limited		
Individual	\$905	\$950
Individual Family	\$1,100	\$1,250
Senior	\$825	\$875
Senior Family	\$1,015	\$1,200
Membership - 7 Day Unlimited		
Individual	\$1,080	\$1,100
Individual Family	\$1,300	\$1,500
Senior	\$980	\$1,050
Senior Family	\$1,170	\$1,300
Green Fees (Weekdays)		
Regular 18-Hole	\$26	\$27
Senior/Junior	\$21	\$23
Twilight	\$15	\$16
Green Fees (Weekends)		
Regular 18-Hole	\$31	\$32
Junior/Senior	\$27	\$30
Twilight	\$18	\$19
Carts (Weekends)		
Club Rental	\$10	\$25
Handicap Program		
	\$25	\$30

White Plains Golf Course Tournament Fee Schedule FY15

MONDAY - THURSDAY EVENTS:

	88-100	101-120	121-130	131-140	141-160	161-Over
March	\$30.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
April	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
May	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
June	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
July	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
August	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
Sept.	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
October	\$40.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
Nov.	\$30.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00

FRIDAY EVENTS:

	88-100	101-120	121-130	131-140	141-160	161-Over
March	\$40.00	\$38.00	\$38.00	\$38.00	\$38.00	\$38.00
April	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
May	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
June	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
July	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
August	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
Sept.	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
October	\$46.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
Nov.	\$40.00	\$38.00	\$38.00	\$38.00	\$38.00	\$38.00

Recreation

Department: Community Services **Account:** 24.06.40
Division\Program: Recreation **Fund:** Enterprise
Program Administrator: Sam Drury, Chief of Recreation
www.charlescountyparks.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$686,085	\$767,100	\$814,400		\$47,300	6.2%
Fringe Benefits	101,217	128,500	140,200		11,700	9.1%
Operating Costs	459,365	526,700	558,800		32,100	6.1%
Debt Service	142,723	152,500	150,700		(1,800)	-1.2%
Operating Contingency	0	1,500	0		(1,500)	N/A
Capital Outlay	0	21,500	0		(21,500)	N/A
Equipment Reserve	7,500	7,500	7,500		0	0.0%
Total Baseline	\$1,396,890	\$1,605,300	\$1,671,600	\$0	\$66,300	4.1%
New Request (see attached)	\$0	\$0	\$7,400	\$0	\$7,400	N/A
Total Expenditures	\$1,396,890	\$1,605,300	\$1,679,000	\$0	\$73,700	4.6%
Revenues	\$1,545,480	\$1,634,800	\$1,817,100		\$182,300	11.2%

Baseline Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and funds for part time positions for the St. Charles H.S. pool.
- The **Fringe Benefits** increase is a result of the pension cost increase due to the merit received in FY 2014, as well as, provides an adjustment to the County's Health & Dental Budget. A current projection assumes a 6% increase in health & dental costs. Also included are funds for part time positions for the St. Charles H.S. pool.
- The **Operating Costs** budget increase is due to the following reasons:
 - Administration
 - Increase of \$3,000 in credit card processing based on actuals.
 - Sports
 - Due to increased participation, the cost of t-shirts is increasing by \$4,500 for Sports and Sports Camps.
 - Equipment budget of \$600 to replace two nets.
 - To establish a Training and Employee Education budget of \$500 each for MRPA, NRPA, NSCAA professional development and for mileage reimbursement for travel to centers, Department of Community Service and etc. Total \$1,000.
 - Based on activity, Contract Services is decreasing by (\$3,000).
 - Programs
 - To establish a Training and Employee Education budget of \$1,000 each for professional development (part time training) and for mileage and travel between centers and Department of Community Services. Total \$2,000.
 - Aquatics
 - Funds were provided in various accounts for the St. Charles H.S. pool. \$23,600.
 - General Supplies is increasing by \$3,500 due to increase in chemical cost at Lackey and North Point. Cost is being shared with Charles County Public Schools.
 - Due to an increase in certification cost with American Red Cross, a \$1,000 increase is being requested in Employee Education.
 - Discount Tickets
 - Based on activity, Contract Services is decreasing by (\$10,000).
 - Camp Co-op
 - Based on activity, Contract Services is increasing by \$4,000 and General Supplies is decreasing by (\$1,300).
 - Gymnastics
 - Decrease of (\$1,900) in Equipment. Funds remaining are to replace various mats and recover balance beams.
 - Based on activity, Utilities is increasing by \$2,000.
 - To allow for repairs and maintenance of mats and spring boards, Equipment Repairs and Maintenance is increasing by \$4,300.
 - Trips & Tours
 - Based on activity and higher anticipated revenues, Contract Services is increasing by \$6,000.
 - Various Programs
 - Based on activity, various other accounts are being adjusted, netting a decrease of \$5,300.
- **Capital Outlay** decreasing by \$21,500 due to one time FY2014 cost.
- FY2015 Program **Revenues** have been adjusted based on anticipated revenues for FY2014.

Recreation

Department:	Community Services	Account:	24.06.40
Division\Program:	Recreation	Fund:	Enterprise
Program Administrator:	Sam Drury, Chief of Recreation		

Description

The Recreation Division offers a variety of structured and non-structured sports leagues and activities for persons of all ages. All programs are self-supporting, with youth leagues being supplemented by the County for officials and part-time facility supervision.

- Sports programs include: Youth Basketball, Youth Indoor Soccer, Adult Volleyball, and Adult Basketball League.
- Trips and tours are offered for registrants to have the opportunity to participate in variety of experiences.
- Three Outdoor Pools are operated seasonally at high school locations: La Plata, McDonough and Thomas Stone in addition to the year round Indoor Pools at Lackey high school and North Point high School.
- Camp CO-OP is an exciting day camp for special education students between the ages of 3 & 21 with moderate to severe disabilities.
- Therapeutic programs are, for the most part, operated under the auspices of the county Special Olympics Program.
- Discount tickets for amusement parks are offered starting in late April until the beginning of September each year. The ticket prices offer a 10-15 percent discount from the regular gate prices.
- The Elite Gymnastics & Recreation Center provides traditional gymnastics and dance classes for beginner to advanced levels for all ages. In addition pre-competitive and competitive teams are offered under the guidance of the USA Gymnastics Jr. Olympic Program.
- Community Centers are facilities that offer a variety of programs, services, activities and recreational opportunities to persons of all ages. More than merely a building, community centers are focal points in each geographic area of Charles County and generate a sense of community through interaction and programming. In addition to traditional recreation programs, the Centers offer less structured programs geared toward developing community cohesion and providing supportive services. Community Centers programs include: Class programs, Drop In programs, Summer Camps, and Special Events.
 - An ever-changing, wide variety of classes for all ages are offered. The classes are categorized into dance, music, crafts, cooperative agencies, tiny tot, physical activities skills development, arts and crafts, workshops, and special events.
 - Drop In programs are noncompetitive activities, such as basketball and volleyball, that emphasize fun and participation.

<u>Positions:</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Recreation Program Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Recreations Center Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Center Coordinator	0.5	0.0	0.0	0.0	0.0	0.0
Administrative Associate Assistant Recreation Specialist	1.0	0.0	0.0	0.0	0.3	0.3
Specialist	0.8	0.8	0.8	0.8	0.8	0.8
Part Time Positions	28.3	25.4	25.2	25.5	25.5	28.3
Total Full Time Equivalent	32.6	28.2	28.0	28.3	28.6	31.5

FY15 NEW OPERATING/CAPITAL REQUEST

Item Description	Justification	Value of Request	Additional Operating	Direct Purchase	1/2 Year Lease
Recreation Fund					
Community Services					
Sports 24.06.40.22.0503.000					
Porter Power Line	Item may be used at Wade, Port	3,200		3,200	
Volleyball System	Tobacco, Davis and Capital Clubhouse				
Extra Volleyball	Item may be used at Wade, Port	700		700	
Referee Stand	Tobacco, Davis and Capital Clubhouse				
Daktronics Multi-sport	To be used for men's league basketball	3,000		3,000	
Portable Score Clock	due to no longer having ability to use				
with stand and	scoreboards at high schools.				
controller					
Gymnastics 24.06.40.98.0503.000					
Increase in marketing strategies		500	500	0	
Total Recreation Fund		7,400	500	6,900	0

Recreation

Department: Public Works - Facilities Account: 24.05
Division/Program: Parks - Golf Course Fund: Enterprise
Program Administrator: Tom Roland, Chief of Parks
www.charlescountyparks.com/wpgc

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$454,600	\$448,500	\$460,500		\$12,000	2.7%
Fringe Benefits	127,865	134,100	138,500		4,400	3.3%
Operating Costs	220,294	232,200	232,700		500	0.2%
Debt Service	36,463	18,400	15,900		(2,500)	-13.6%
Transfer Out	0	0	20,000		20,000	N/A
Total Expenditures	\$839,222	\$833,200	\$867,600	\$0	\$34,400	4.1%
Revenues	\$629,129	\$803,700	\$732,300		(\$71,400)	-8.9%

Baseline Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014. Also included is an adjustment to turnover based on actuals.
- The **Fringe Benefits** increase is a result of the pension cost increase due to the merit received in FY 2014, as well as, provides an adjustment to the County's Health & Dental Budget. A current projection assumes a 6% increase in health & dental costs.
- The **Operating cost** adjustments are for the following reasons:
 - Vehicle Fuel is increasing by \$4,000 based on actuals.
 - Due to one time FY2014 cost, the Equipment budget is decreasing by (\$4,000).
 - Adjustments in various accounts netting an increase of \$500.
- Debt Service is decreasing due to the FY09 lease ending.
- Transfer out is to pay back the General Fund for golf cart purchase.
- **Revenues** have been adjusted based on historical trends and anticipated revenues for FY2015.

Description

White Plains Golf course is a regionally acclaimed 18 hole golf facility. A tree-lined, well maintained, Bermuda grass fairways offers a challenging experience for all levels of golf play. The golf course is rated 3 stars by Golf Digest. Slope is rated between 108 and 125, and par is 70.

It is considered a well-maintained, challenging course. Concessions, pro shop, putting green, driving range, and cart rentals are available.

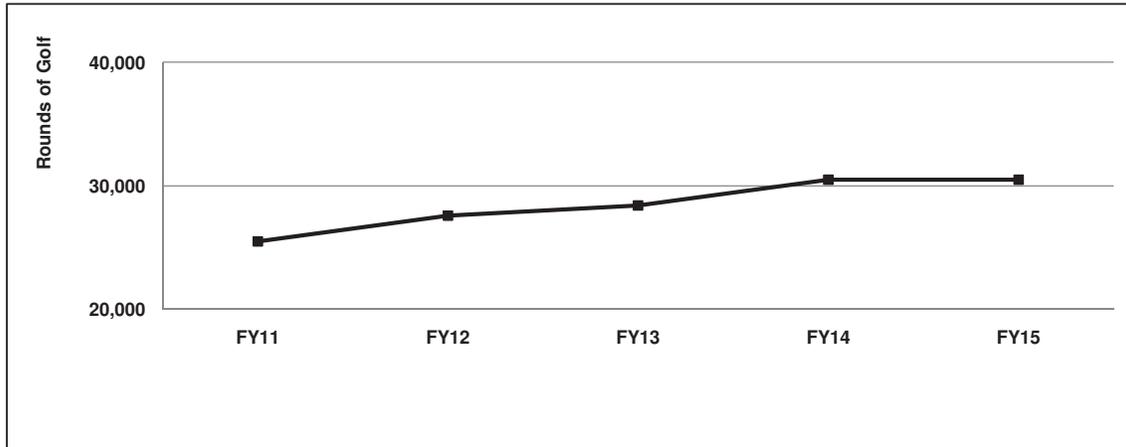
Positions:	FY10	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0	1.0	1.0	1.0
Assistant Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Golf Course Equipment Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Golf Equipment Mechanic Assistant	0.0	1.0	1.0	1.0	1.0	1.0
Fleet Maintenance Technician I	1.0	0.0	0.0	0.0	0.0	0.0
Part Time Positions	7.3	7.0	6.7	6.2	6.1	6.1
Equivalent	12.3	12.0	11.7	11.2	11.1	11.1

Recreation

Department:	Public Works - Facilities	Account:	24.05		
Division\Program:	Parks - Golf Course	Fund:	Enterprise		
Program Administrator:	Tom Roland, Chief of Parks				
Objectives & Measurements	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Objective: Promote golf play and provide quality, reasonably priced golf experience.

Number of Rounds of Golf	25,500	27,583	28,412	30,500	30,500
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Number of Season Passes	131	125	102	120	132
Number of Tournaments/Outings	17	14	17	20	21

Recreation

Department: Community Services Account: 24.06.21.11
Division\Program: Aging & Senior Programs - Nanjemoy Community Center Fund: Enterprise
Program Administrator: Dina Barclay, Chief of Aging
www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$3,643	\$12,900	\$12,900		\$0	0.0%
Fringe Benefits	408	1,400	1,400		0	0.0%
Operating Costs	7,550	8,700	8,500		(200)	-2.3%
Total Expenditures	\$11,601	\$23,000	\$22,800	\$0	(\$200)	-0.9%
Revenues	\$15,449	\$11,500	\$17,000		\$5,500	47.8%

Baseline Changes and Useful Information:

- General Supplies has decreased based on actuals resulting in a reduction in **Operating Costs**.

Description

Nanjemoy Community Center is a multiservice center offering programs and services for the residents of southwestern Charles County. As a satellite facility, it offers outreach and counseling for benefits. Program opportunities for youth and adult, special community events, teen club, special community events and a health clinic are among the programs offered. All programs and classes are self-supporting.

<u>Positions:</u>	<u>FY10</u> <u>FTE</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Part Time Positions	0.3	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	0.3	0.3	0.3	0.3	0.3	0.3

Recreation

Department: Community Services Account: 24.06.21
Division\Program: Aging & Senior Programs - Senior Services Fund: Enterprise
Program Administrator: Dina Barclay, Chief of Aging
www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$19,603	\$60,900	\$60,900		\$0	0.0%
Fringe Benefits	2,072	6,200	6,200		0	0.0%
Operating Costs	74,512	78,900	81,900		3,000	3.8%
Operating Contingency	0	21,500	25,500		4,000	18.6%
Total Expenditures	\$96,187	\$167,500	\$174,500	\$0	\$7,000	4.2%
Revenues	\$157,066	\$179,000	\$180,300		\$1,300	0.7%

Baseline Changes and Useful Information:

- **Operating Costs** have increased by \$2,500 due to sequester cuts to IIIC funds which results in the County covering more meals and nutrition supplies. The remaining \$500 increase is based on activity in the General Supplies account.

Description:

Program fees and donations support education, recreational, and social activities for Senior Citizens.

<u>Positions:</u>	<u>FY10</u> <u>FTE</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Allocation from General Fu	0.5	0.5	0.5	0.0	0.0	0.0
Part Time Positions	3.2	3.2	3.2	3.2	3.2	3.2
Total Full Time Equivalent	3.7	3.7	3.7	3.2	3.2	3.2