

NOTICE

Issued by the Department of

Planning & Growth Management

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Charles County
Government

Department of
Planning & Growth
Management

Peter Aluotto
PGM Director



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Meeting & Production Schedules for the Planning Commission, (2014)

This notice is to advise the public and the development community that the Department of Planning & Growth Management has established new "Meeting and Production Schedules" for 2014 for the Planning Commission. (See attached)

The purpose of establishing these schedules is as follows:

- To ensure that completed projects can be processed for these boards members to review in a timely manner.
- To allow applicants to plan ahead in anticipation of completion dates of their projects.
- To allow the county staff and board members to receive information and review projects in a uniform manner.
- To eliminate changes after project information has been distributed to the board and disseminated to the public.
- To comply with county requirements for public notification and ensure the public has access to complete and accurate project information.

"Those citizens with special needs, please contact Theresa Pickeral, Charles County Department of Planning and Growth Management, Planning Division, voice phone number @ (301)638-2409 or Maryland Relay Service TDD 1-800-735-2258."

Planning Commission Meeting and Production Schedule, 2014							
<i>Note that days are adjusted for holidays and newspaper publication dates as needed</i>							
Planning Commission Meeting Date	Publish Agenda and materials on Board Docs for the PC and public to review at least 7 days before the meeting	Publication Date. If needed, publish the public notice 19 calendar days before meeting to meet the mandatory 14 day notice and allow publishing time	Packets mailed to Planning Commissioners (15 days before the meeting per the Zoning Code)	Staff reports finalized 20 days before the PC meeting	Agenda is finalized and closed 25 days before the meeting date	Final Deadline for Corrections: All agency reviews are completed, sign offs and copies provided to the staff project manager 30 calendar days before the meeting date *	Submission Deadline - Required to be considered for associated PC meeting date
January 6th	December 31st	December 23rd	December 24th	December 16th	December 11th	December 6th	November 22nd
January 27th	January 21st	January 7th	January 8th	January 7th	January 2nd	December 27th	December 13th
February 10th	February 3rd	January 22nd	January 27th	January 21st	January 16th	January 10th	December 27th
February 24th	February 17th	February 5th	February 11th	February 4th	January 31st	January 24th	January 10th
March 10th	March 3rd	February 19th	February 25th	February 21st	February 15th	February 10th	January 27th
March 24th	March 17th	March 5th	March 11th	March 4th	February 29th	February 24th	February 10th
April 7th	March 31st	March 19th	March 21st	March 17th	March 12th	March 7th	February 21st
April 21st	April 14th	April 2nd	April 4th	March 31st	March 26th	March 21st	March 7th
May 5th	April 28th	April 16th	April 21st	April 15th	April 10th	April 4th	March 21st
May 19th	May 12th	April 30th	May 2nd	April 29th	April 24th	April 18th	April 4th
June 2nd	May 23rd	May 14th	May 16th	May 13th	May 7th	May 2nd	April 18th
June 16th	June 9th	May 21st	June 3rd	May 23rd	May 21st	May 16th	May 2nd
July 7th	June 30th	June 18th	June 24th	June 10th	June 12th	June 6th	May 23rd
July 21st	July 14th	July 2nd	July 8th	July 1st	June 26th	June 20th	June 6th
August 4th	July 28th	July 16th	July 22nd	July 15th	July 9th	July 3rd	June 19th
August 18th	August 11th	July 30th	August 5th	July 28th	July 23rd	July 18th	July 3rd
September 8th	August 29th	August 20th	August 26th	August 18th	August 13th	August 8th	July 25th

September 22nd	September 15th	September 3rd	September 9th	September 2nd	August 27th	August 22nd	August 8th
October 6th	September 29th	September 17th	September 23rd	September 16th	September 11th	September 5th	August 22nd
October 20th	October 10th	October 1st	October 7th	September 30th	September 25th	September 19th	September 5th
November 10th	November 3rd	October 22nd	October 28th	October 20th	October 15th	October 10th	September 26th
November 24th	November 17th	November 5th	November 10th	November 3rd	October 29th	October 24th	October 10th
December 8th	December 1st	November 19th	November 25th	November 18th	November 13th	November 7th	October 24th
December 22nd	December 15th	December 3rd	December 9th	December 2nd	November 26th	November 21st	November 7th
	* missing or incompleted information will result in the project moving to the next meeting schedule						