

NOTICE

Issued by the Department of

Planning & Growth Management

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12-8-14

Contact
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Planning Division

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Charles County
Government

Department of
Planning & Growth
Management

Peter Aluotto
PGM Director



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County
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Meeting & Production Schedules for the Planning Commission, (2015)

This notice is to advise the public and the development community that the Department of Planning & Growth Management has established new "Meeting and Production Schedules" for 2015 for the Planning Commission. (See attached)

The purpose of establishing these schedules is as follows:

- To ensure that completed projects can be processed for these boards members to review in a timely manner.
- To allow applicants to plan ahead in anticipation of completion dates of their projects.
- To allow the county staff and board members to receive information and review projects in a uniform manner.
- To eliminate changes after project information has been distributed to the board and disseminated to the public.
- To comply with county requirements for public notification and ensure the public has access to complete and accurate project information.

"Those citizens with special needs, please contact Theresa Pickeral, Charles County Department of Planning and Growth Management, Planning Division, voice phone number @ (301)638-2409 or Maryland Relay Service TDD 1-800-735-2258."

Planning Commission Meeting and Production Schedule, 2015

Note that days are adjusted for holidays and newspaper publication dates as needed

Planning Commission Meeting Date	Publish Agenda and materials on Board Docs for the PC and public to review at least 7 days before the meeting	Publication Date. If needed, publish the public notice 19 calendar days before meeting to meet the mandatory 14 day notice and allow publishing time	Packets mailed to Planning Commissioners (15 days before the meeting per the Zoning Code)	Staff reports finalized 20 days before the PC meeting	Agenda is finalized and closed 25 days before the meeting date	Final Deadline for Corrections: All agency reviews are completed, sign offs and copies provided to the staff project manager 30 calendar days before the meeting date *	Submission Deadline - Required to be considered for associated PC meeting date
January 12th	January 5th	December 24th	December 26th	December 23rd	December 18th	December 12th	December 1st
January 26th	January 19th	January 7th	January 9th	January 6th	January 1st	December 26th	December 15th
February 9th	February 2nd	January 21st	January 23rd	January 20th	January 15th	January 9th	December 29th
February 23rd	February 16th	February 4th	February 6th	February 3rd	January 29th	January 23rd	January 12th
March 9th	March 2nd	February 18th	February 20th	February 17th	February 12th	February 6th	January 26th
March 23rd	March 16th	March 4th	March 6th	March 3rd	February 26th	February 20th	February 9th
April 6th	March 30th	March 18th	March 20th	March 17th	March 12th	March 6th	February 23rd
April 20th	April 13th	April 1st	April 3rd	March 31st	March 26th	March 20th	March 9th
May 4th	April 27th	April 15th	April 20th	April 14th	April 9th	April 3rd	March 23rd
May 18th	May 11th	April 27th	May 1st	April 28th	April 23rd	April 17th	April 6th
June 8th	June 1st	May 20th	May 22nd	May 17th	May 13th	May 8th	April 27th
June 22nd	June 15th	June 3rd	June 5th	June 2nd	May 28th	May 22nd	May 11th
July 13th	July 6th	June 24th	June 26th	June 23rd	June 18th	June 12th	June 1st
July 27th	July 20th	July 8th	July 10th	July 7th	July 2nd	June 26th	June 15th
August 10th	August 3rd	July 22nd	July 24th	July 21st	July 16th	July 10th	June 29th
August 24th	August 17th	August 5th	August 7th	14-Aug	July 30th	July 24th	July 13th
September 14th	September 7th	August 26th	August 28th	August 25th	August 20th	August 14th	August 3rd
September 28th	September 21st	September 9th	September 11th	September 8th	September 3rd	August 28th	August 17th
October 5th	September 28th	September 16th	September 18th	September 15th	September 10th	September 4th	August 24th
October 19th	October 12th	September 30th	October 2nd	September 29th	September 24th	September 18th	September 7th
November 2nd	October 26th	October 14th	October 16th	October 12th	October 7th	October 2nd	September 21st
November 16th	November 9th	October 28th	October 30th	October 27th	October 22nd	October 16th	October 5th
December 7th	November 30th	November 18th	November 20th	November 17th	November 12th	November 6th	October 26th
December 21st	December 14th	December 2nd	December 4th	December 1st	November 25th	November 20th	November 9th

* missing or incompleated information will result in the project moving to the next meeting schedule

** dates may be adjusted for holidays/weekends