

# NOTICE

Issued by the Department of

## Planning & Growth Management

**Notice #**  
**16-03**

**Release Date**  
**03/14/16**

**Contact**  
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**Planning Division**

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**301-645-0540**

Charles County  
Government

Department of  
Planning & Growth  
Management

Peter Aluotto  
*Director*



Equal Opportunity  
County  
*Say No To Drugs*

### Clarification of Resubmission Fee (Re-entry/Re-assigning) for Final Plat Application Reference Information

The Resubmission Fee for Active Applications That Are Not Yet Approved Line Item #247 of the FY16 Fees and Charges List was created to encourage early review coordination and to compensate for lost staff time due to multiple reviews. Under this fee, applicants are required to pay a fifty dollar (\$50) fee for resubmitting (re-assigning, and re-entering) final plat reference information.

For example, the Planning Division charges a resubmission fee when final plats are submitted with an incorrect reference type. During final plat intake, staff assigns a reference identification based in part on what is being proposed by the applicant. If the intent of the project is incorrect, the reference must be re-assigned, re-entered such as from XNL to XRS and reviewers must be notified of the change.

If an applicant is unsure of what plat type they have or the proposal is complicated or intricate, they may contact Planning to meet with staff to obtain the correct designation.

"Those citizens with special needs, please contact Theresa Pickeral, Charles County Department of Planning and Growth Management, Planning Division, voice phone number @ (301)645-0540 or Maryland Relay Service TDD 1-800-735-2258."