Charles County Government

Department of Planning and Growth Management

PO Box 2150, 200 Baltimore Street La Plata, MD 20646

(301) 645-0692 or (301) 870-3935 Fax: (301) 645-0575

For Office Use Only

Document Receipt Number: _____

Date Received: _____

Agent: _____

Request for Permit Information

Please print legibly

Requestor's Name: _____

Company Name (if applicable): _____

Mailing Address: _____Email Address: _____

Phone Number: _____ Date of Request: _____

I hereby request, under Maryland's Public Information Act (PIA), State Government Article Section 10, of the Annotated Code of Maryland, to review and/or have made copies of documents for the following:

Permit Number: _____

Site Location: _____

Documents Requested: _____

_____

Reason for Request: _____

Applicant's signature: _____

Please note that there will be a fee for all copies made by this office.

FOR OFFICE USE ONLY

Property ID Number: _____RFA Number: _____

Permit Number(s):_____

Owner/ Builder Name: _____

Date Sent to County Attorney: _____ Date Received from County Attorney: _____

Date Sent to Printing (Outside): _____ Fees Paid (In-house): _____Date Paid: _____

Date Completed: _____ Contact: _____ Extension: _____

Charles County Maryland
Where Eagles Fly