



**CHARLES COUNTY  
DEPARTMENT OF PLANNING AND GROWTH MANAGEMENT**

**FISCAL YEAR 2016  
APPLICATION TO SELL TRANSFERABLE DEVELOPMENT RIGHTS**

I/We \_\_\_\_\_, landowner(s) of the property referenced herein, located in Charles County, Maryland, apply to the County Commissioners of Charles County, Maryland (County) to sell Transferrable Development Rights (TDRs), pursuant to Chapter 215 of the Code of Charles County, Maryland.

This application to sell TDRs and any restrictive covenants to be recorded that restrict the use of the land in accordance with Chapter 215 of the Code of Charles County, Maryland will cover the entire acreage certified by the Certificate of Development Rights.

PART ONE: CERTIFICATE OF DEVELOPMENT RIGHTS

- a. Certificate of Development Rights Issued:     \_\_\_\_\_ (date)     Not Issued
- b. Total acres certified for TDRs or Total Property Acres:    \_\_\_\_\_ (acres)
- c. Numbering Sequence of TDRs: DR-\_\_\_\_\_ - \_\_\_\_\_ through DR-\_\_\_\_\_ - \_\_\_\_\_
- d. Tax Map \_\_\_\_\_; Parcel \_\_\_\_\_; Account Number \_\_\_\_\_  
     Tax Map \_\_\_\_\_; Parcel \_\_\_\_\_; Account Number \_\_\_\_\_  
     Tax Map \_\_\_\_\_; Parcel \_\_\_\_\_; Account Number \_\_\_\_\_
- e. Property Deed Reference(s): \_\_\_\_\_

PART TWO: TDRs OFFERED FOR SALE

- a. Total Number of TDRs offered for sale in this Application: \_\_\_\_\_  
     (Must Not Exceed 20)
- b. Numbering Sequence of TDRs being offered for sale:  
     DR-\_\_\_\_\_ - \_\_\_\_\_ through DR-\_\_\_\_\_ - \_\_\_\_\_  
     DR-\_\_\_\_\_ - \_\_\_\_\_ through DR-\_\_\_\_\_ - \_\_\_\_\_

PART THREE: ASKING PRICE

I am/We are willing to sell the TDRs described in PART TWO (a.) above for \$ \_\_\_\_\_ per TDR. I/We understand that offers to purchase TDRs are based on a Prioritization System that factors: (1) the asking price compared to the cap set by the County Commissioners, and (2) physical attributes, location and characteristics of the property. The cap set by the County Commissioners for this Application cycle is \$12,000 per TDR.

Note: For any questions regarding this Application, please contact Mr. Charles Rice or Ms. Aimee Dailey with the Department of Planning and Growth Management at (301) 645-0540.

**PART FOUR: PROPERTY AND LANDOWNER INFORMATION**

- 1. **LANDOWNER INFORMATION** – necessary for all landowners of record. Attach a separate sheet, if needed. Also, enter primary contact information. The primary contact person will receive all correspondence from and is the individual to be contacted by the County regarding this application.

**MAILING ADDRESS of Owner/Trust/Business Entity:**

**PRIMARY CONTACT PERSON:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone # (H) (W)

\_\_\_\_\_  
Phone # (H) (W)

\_\_\_\_\_  
e-mail

\_\_\_\_\_  
e-mail

- 2. **ENTITY INFORMATION:** Please list all members/partners/trustees/shareholders of the ownership entity, if applicable.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- 3. **EXISTING PROPERTY RESTRICTION(S):**

Please state whether there are any existing restrictive easements or covenants (such as Forest Conservation Easements, Open Space Easements, etc.) on your property and, if so, please explain:

\_\_\_\_\_

\_\_\_\_\_

- 4. **OTHER THIRD PARTY INTERESTS**

- a. Does anyone own or lease surface or subsurface rights on this property (including oil/gas/mineral, whether or not there has been any activity on the lease)?

YES       NO      If yes, please explain: \_\_\_\_\_

- b. Does anyone hold a lease, right of first refusal, or option to purchase for this property?

YES       NO      If yes, please explain: \_\_\_\_\_

- c. Are there any other third party interests in this property? (For example, life estate, right-of-ways, etc.)

YES       NO      If yes, please explain: \_\_\_\_\_

5. **MORTGAGES OR LIENS:**

Is there a mortgage or other lien on this property, including equity line of credit?

YES  NO

If yes, signatures and addresses of such holders will be required on the Option Contract and Deed of Easement, if the Foundation extends an easement offer to you.

\_\_\_\_\_  
Name of Mortgage or Lien Holder

\_\_\_\_\_  
Name of Mortgage or Lien Holder

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

6. **STRUCTURES:** List and briefly describe all buildings and structures, including residential and farm structures. Use separate page if necessary.

Structure

Current Use

a. \_\_\_\_\_

\_\_\_\_\_

b. \_\_\_\_\_

\_\_\_\_\_

c. \_\_\_\_\_

\_\_\_\_\_

d. \_\_\_\_\_

\_\_\_\_\_

e. \_\_\_\_\_

\_\_\_\_\_

f. \_\_\_\_\_

\_\_\_\_\_

**PART FIVE: LANDOWNER CERTIFICATION**

I/we are aware that this Application to sell TDRs must be completed and submitted to the County's Program Administrator and approved by the Agricultural Land Preservation Advisory Board. I/we understand that any option to purchase TDRs is contingent upon approval by the County Commissioners.

\_\_\_\_\_  
Landowner Signature Date

\_\_\_\_\_  
Landowner Signature Date

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Landowner Signature Date

\_\_\_\_\_  
Landowner Signature Date

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Print Full Name

**Note: All landowners of record must sign this application. Attach a separate sheet if necessary.**